

MONTHLY BOARD MEETING  
TOWN OF WOODHULL  
October 11, 2023

Town of Woodhull regular monthly board meeting was held at the Woodhull Town Hall, 1585 Academy Street, Woodhull, County of Steuben, State of New York on the 11th day of October 2023.

PRESENT: Scott Grant, Supervisor  
Douglas O'Brian, Council  
Jeffrey Vance, Council  
Bryan Conklin, Council  
Chase Reed, Council  
Crystal Myers, Town Clerk

OTHERS PRESENT: Kristy Flint, Woodhull Gas Company /Deputy Clerk  
John Martin, Gas Company  
Mary Shupp, Planning Board Member  
Robert Hargrave, Resident  
Kristen Herlocher, Resident  
Ryan Frykholm, Municipal Disaster Consultants  
Rebecca Painter, Assessor Clerk  
Robert Mooney, Code Enforcement Officer  
Kendra Baumer, CSP, St. James Hospital  
Jim Baker, Foundation Design

**Woodhull Municipal Gas Company** business was conducted at 6:39 pm. Bryan Conklin signed the checks. The gas is cut off at the old Allington house (1581 Academy Street) ready to be demolished. Washington Street is hooked back up. John Martin will read the meters early this month. Kristy will get the bills out before the end of month.

Abstract #010 of the Woodhull Municipal Gas Company in the amount of \$8,007.19 was approved for payment. This included vouchers #23-084- #23-092. Report filed in the Town Clerk's Office.

**Sewer business**

Douglas O'Brian- Superior Septic from over in Bath will haul sludge to Almond station in one load. This is the closest site in which they take the sludge. Doug will get ahold of them next week.

Supervisor Grant called the Monthly Board Meeting to order at 6:58 PM with the Pledge of Allegiance.

RESOLUTION #28-2023  
APPROVAL OF MINUTES

Bryan Conklin made a motion to accept the September 13, 2023 regular meeting minutes as written. Jeff Vance seconded the motion. All in favor. Carried.

ADOPTED	Ayes	4	Grant, Reed, Conklin, Vance
	Nays	0	

GUESTS/RESIDENTS SHARING

Ryan Frykholm from FEMA passed out an updated project status report. He informed the Town Board the Federal Government has opened the FEMA money back up. Additional money will be coming in again for some of the projects. Ryan also discussed that Michael Cotton from FEMA has resigned to reflect on his personal life.

Kendra Baumer from Cancer Services program in Hornell, NY- Presented us with information on free screening for cancer for people who are 40-64 that qualify. She will be here at Winterfest for those who would like more information.

Jim Baker from Foundation Design- Talked about the Brewer and Holden Road. The section on Holden Road, for which FEMA is responsible for, is only 12ft from the surface. Next week they will be out walking the road and collecting data from the findings.

DEPARTMENT REPORTS

**Dan Draper, DOG CONTROL OFFICER**, was not present. The rabies clinic was held on October 5, 2023, at the Town Barns from 6-8 PM. There were not many animals this year. The clinic went very well.

**Robert (Bob) Mooney, CODE ENFORCEMENT OFFICER**, was present. A written report is filed in the Town Clerk's Office. The permits for September were for the replacement of a leach field, 18x30 cabin, installing mini-split heat pump, 17kw standby generator, and a remodeled flood damaged house. Robert Mooney discussed the tickets he gave to the property owners to get the garbage cleaned up. The Youth Center is still working with the engineer on the building. When the engineer signs off that it is compliant with the specifications, then Bob will issue the occupancy certificate. The trailer on State Route 417 is going to be gone soon. Someone is coming to scrap it. There was also the installation of a deck, which was inspected and didn't pass.

Local Law 1 for 2023, Update to PROVIDING FOR THE ADMINISTRATION AND ENFORCEMENT OF THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE was discussed with the Town Board. The Town Board voted on the approval of the law.

RESOLUTION #29-2023  
Local Law 1 for 2023

Chase Reed made a motion to amend Local Law #2 for 2006, with Local Law #1 of 2023 and Scott Grant seconded the motion. All in favor. Carried. There was a roll call for this vote.

ADOPTED	Ayes	5	Grant, O'Brian, Reed, Conklin, Vance
	Nays	0	

RESOLUTION #30-2023  
Rescinding of Local Law #2 of 2006

Chase Reed made a motion to rescinding Local Law #2 of 2006 Scott Grant seconded the motion. All in favor. Carried. There was a roll call for this vote.

ADOPTED	Ayes	5	Grant, O'Brian, Reed, Conklin, Vance
	Nays	0	

Local Law #1 of 2023 passed and will be ready to review after New York State gets the copy and goes into effect. It will be out on the Website at that time.

**Gary Calkins, ASSESSOR** was not present, Rebecca (Becky) Painter was present. She informed the Town Board the senior star notices will be going out soon. There is a form that needs to be signed by Scott Grant for the 6 months training for Becky.

**James Martin, HIGHWAY SUPERINTENDENT** – Reported the following:

- Curb stops are in for the Town Hall's parking lot.
- Hired Scott Farrand for the highway position, will start when the drug testing comes back.
- Monroe is coming back to work on the New Holland tractor again, getting very stressed with the tractor breaking all the time.
- Need to order sand and salt again.
- Rental equipment for the Chips money/ shoulders and oil /stone for the roads.
- Robert Baker is the new union prep.

- LED's lights for the Highway Barn, they would like to replace 12 of the 15 lights for now.

**RESOLUTION #31-2023****Replacing LED Lights in Town Highway Barn**

Bryan Conklin made a motion to replace the lights for \$4,185 for 12 of them. Doug O'Brian seconded the motion. All in favor. Carried.

ADOPTED	Ayes	5	Grant, O'Brian, Reed, Conklin, Vance
	Nays	0	

**Timothy Towsley TOWN HALL MAINTENANCE**

**Tiffany Patterson, CLEANER**, were not present.

- Town water system replaced injector in the pump. There was a suggestion that we should have it serviced once a year.

**Scott Grant, SUPERVISOR'S REPORT**

- AUD's -2021 and 2022 AUD are being processed. The state called and Scott emailed Vicky in regard to the AUD's.

**Mary Shupp, PLANNING BOARD**, was present.

- Wreaths Across America will be at noon, December 16, 2023 at the Woodhull Cemetery. If anyone would like to place wreaths on the graves, forms are available on the website. If anyone would like to order a wreath for the cemetery, go the website <https://www.woodhullny.com>.
- Trunk and treat will be on Sunday, October 29, 2023 this year. The Girls Scouts will be heading it up in the parking lot of the Town Hall.
- Winterfest is November 18, 2023 at the Town Hall Gym. Applications for vendors are out on the website <https://www.woodhullny.com>.
- The Blue color picnic tables for the kids are coming next week. They will be put out in the Spring.
- The two new trees are planted by Rebecca (Becky) Painter.
- The next project the Planning Board would like to start is new sidewalks and lights for the business district (Main Street).

### OLD BUSINESS

The Town Board recommends there should be cameras setup in the different areas of the Town. (Pick Center, Wastewater Plant, and other areas.)

As soon as we get the date from the County, the house will be torn down at 1581 Academy Street. We had to hire DEC to sit and watch the air quality control for \$2,000.

### NEW BUSINESS

- Woodhull Trick or Treat is October 31, 2023 6-8 PM will be placed in the Addison Post.
- General Election is Tuesday, November 7, 2023. The Town Clerk office will be closed and a notice will be in the Addison Post.
- Public Hearing on November 2, 2023 for the tentative budget at 6pm. Notice will be placed in the Addison Post.
- Scott and Crystal are updating the new website with dates and photos.  
<https://www.woodhullny.com>.

### AUDIT OF HIGHWAY, GENERAL & WASTEWATER FUND ABSTRACTS

Abstract #010 of the Highway Fund vouchers in the amount of \$50,544.11 were approved for payment. This included vouchers #165– 176.

Abstract #010 of the General Fund vouchers in the amount of \$86, 241.72 were approved for payment. This included vouchers #182- 205.

Abstract #010 of the Wastewater vouchers in the amount of \$510.34 were approved for payment. This included vouchers #183-188.

The next Monthly Board Meeting will be held on Wednesday November 8, 2023. Woodhull Municipal Gas and Woodhull Wastewater business will be conducted at 6:30 and 6:45 PM respectively before the regular meeting at 7 PM.

The motion was made by Douglas O'Brian and a second by Jeffery Vance. All were in favor and the meeting was adjourned at 9:14 pm.

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Crystal Myers, Town Clerk